

20 Point Heating System Checklist

1. Check thermostat operation and accuracy
2. Clean filter or replace (customer supplied)
3. Check and document system temperature split
4. Check and document operating pressures
5. Inspect electrical disconnect
6. Inspect wiring and tighten electrical connections
7. Inspect contactors, relays, and circuit boards
8. Check capacitors and start components
9. Inspect and test safety switches and devices
10. Check voltage and amperage at all motors and compressor
11. Inspect indoor blower and motor for dirt build up
12. Inspect bearings and lubricate all moving parts (as required)
13. Inspect belt and adjust tension (as required)
14. Check defrost components (boards, sensors, reversing valve, etc.)
15. Test defrost operation
16. Inspect outdoor coil and advise customer of condition
17. Inspect indoor coil and advise customer of condition (only if accessible and won't disturb any seal on the cabinet)
18. Inspect duct seal at unit and secure panels
19. Explain and document all necessary repairs
20. Run and test system